



SCHEDULE TWO

POSITION DESCRIPTION

TITLE:	ASSISTANT COACH – MATATŪ
INCUMBENT:	
REPORTS TO:	HEAD COACH
POSITION OBJECTIVES:	TO ASSIST THE HEAD COACH IN COACHING THE TEAM TO A STANDARD OF EXCELLENCE ON AND OFF THE FIELD THAT ENHANCES THE REPUTATION OF MĀTATU, RUGBY AND THE CRUSADERS. TO ACHIEVE A STANDARD OF EXCELLENCE AS INDICATED IN THE EXPECTED OUTCOMES FOR THE POSITION.
LAST REVIEWED:	JUNE 2024
BY:	GM WOMEN'S MATATŪ
NB:	THIS DOCUMENT IS SUBJECT TO REVIEW FROM TIME TO TIME, BUT NO LESS THAN ON AN ANNUAL BASIS.

ACHIEVEMENT OF THE FOLLOWING OBJECTIVES WILL BE MEASURED THROUGH THE FOLLOWING KEY RESULT AREAS

- 1 To coach the team as required by the Head Coach so that the team plays to its potential, is well organised and disciplined on and off the field.**

EXPECTED RESULTS:

- Team playing attractive and entertaining rugby and conducting itself in a disciplined and organised manner befitting its status as a Super Rugby Aupiki team.
- Alignment and clear respectful communication within coaching team.

- 2 Assist in campaign planning as needed by the Head Coach; including but not limited to an aligned Women's High-Performance selection policy, fitness and coaching calendar of events for the period prior up to and including the period of the competition.**

EXPECTED RESULTS:

- A comprehensive working plan, including specific playbooks and/or game plans within the specialist area/s, that guides all decisions concerning the selection and management of the squad that is aligned with coaching direction and philosophy.
- A High-Performance aligned campaign.

3 **Assist in identifying talent through Women's High-Performance identification (TID) system by observing games and liaising with the Head Coach, Black Ferns Management and Selectors.**

EXPECTED RESULTS:

- A squad based on the best playing talent available from across the South Island.
- The identification of back up players that will come into the squad to replace injured players or players that are selected for higher honours.

4 **Assist the Head Coach in selecting a squad of up to 30 players in alignment with the Elite Women's Selection guidelines.**

EXPECTED RESULTS:

- Alignment of player selection.

5 **In consultation with the Head Coach, facilitate a media practice and contribute to high performance commercial activities as requested that ensures the reputation of Matatū and the Crusaders is enhanced.**

EXPECTED RESULTS:

- All media activity confined to positive comments about Matatū, individuals, Crusaders, etc.
- Participate in media and commercial/partnership events when requested.

6 **Communicate with a wide group of players and coaches so that they know the style of game and type of player required by the Matatū coaching team.**

EXPECTED RESULTS:

- Provide individual players with advice, training and skill development programmes to advance their game, in line with player IPP/IDP.
- Provide comprehensive regular 1:1 player reviews aligned with the coaching group prior, during and at the conclusion of the Super Rugby Aupiki campaign.
- To contribute to a positive team culture with open and regular communication within the team and particularly with players.
- Frequent communication with club and other representative coaches.

7 **Responsibility for player safety and ensuring appropriate injury management where the Head Coach is not present.**

EXPECTED RESULTS:

- To have attended the compulsory Injury Prevention Seminars annually if applicable.

- To take the necessary steps to ensure all appropriate safety measures are in place at trainings and games.

8 Coach Development Plan

EXPECTED RESULTS:

- Coach to develop their own development plan, with assistance from Coach Educators, and actively follow the plan.

9 Health and Safety

EXPECTED RESULTS:

- Adheres to all Health and Safety systems and emergency procedures that are in place throughout the Crusaders, Lincoln University and any other training/playing venue as appropriate.
- Encourages staff and player participation in the global rugby programme's health and safety system.
- Ensure that staff and contractors comply with their health and safety obligations, complete the appropriate H&S induction, understand their obligations and know where to find all H&S information pertaining to their working environment.
- Demonstrates a commitment to continuous health and safety improvement.
- Promptly and accurately reports all hazards, accidents and incidents.
- Attends health and safety update training sessions as required.

10 Undertake any other duties as directed or required at any given time.

EXPECTED RESULTS:

- Such duties are carried out in a timely, professional, accurate manner.
- Participates in training and development related to the position as required.
- Actively participates in the annual performance review process.

KEY AREAS OF RESPONSIBILITY

Budget: Spending authority in line with delegated limits.

Other: N/A

FUNCTIONAL RELATIONSHIPS

Internal:

- Chief Executive

- GM Women's Matatū
- Matatū Manager
- Matatū Support Personnel
- GM Commercial
- Head of Marketing
- Other Representative Coaches

External:

- NZRU
- Team Liaison Officers
- Media
- Sponsors
- NZRU and Black Ferns Selectors

